



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

SKP Government Degree College

• Name of the Head of the institution **Dr. A. Lakshmaiah**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **9440561104**

• Mobile No: **09440561104**

• Registered e-mail **skpgdc.guntakal@gmail.com**

• Alternate e-mail **skpgdc.guntakal@gmail.com**

• Address **Near Ambedkar Nagar**

• City/Town **Guntakal**

• State/UT **Andhra Pradesh**

• Pin Code **515803**

2.Institutional status

• Affiliated / Constitution Colleges **Affiliated College**

• Type of Institution **Co-education**

• Location **Semi-Urban**

• Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Sri Krishnadevaraya University**
- Name of the IQAC Coordinator **Smt B Jameela Beebi**
- Phone No. **09849704477**
- Alternate phone No. **09849704477**
- Mobile **09849704477**
- IQAC e-mail address **bjameela71@gmail.com**
- Alternate e-mail address **bjameela71@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://skpgcguntakal.ac.in/page.php?type=iqac&id=aqars>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://skpgcguntakal.ac.in/page.php?type=academics&id=ug-calendar>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.12	2023	24/06/2023	23/06/2028
Cycle 2	B	2.76	2014	21/02/2014	20/02/2019
Cycle 1	B+	2.51	2006	21/05/2006	20/05/2011

6. Date of Establishment of IQAC

01/06/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	00	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic planning and Implementation

Maintenance of College activities data

Feedback collection and analysis and Academic Audit Programmes

Faculty development on IT initiatives

NIRF, AISCHE, AQAR, communication and upload data

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Enhanced Student Support: Identify slow learners early through performance assessments and provide remedial classes, additional study materials, and mentorship to bridge learning gaps.	Enhanced student participation in community service and awareness programs, promoting social responsibility.
Strengthen Community Engagement: Increase NSS and NCC activities in collaboration with local authorities and NGOs, focusing on social awareness, environmental initiatives, and health camps.	Increased faculty engagement and innovative teaching approaches through professional development programs.
Infrastructure Development: Upgrade digital classrooms, labs, and library resources to facilitate a conducive learning environment.	Upgraded infrastructure, fostering a better academic environment and access to resources.
Feedback and Evaluation: Collect periodic feedback from students to monitor teaching effectiveness and implement corrective actions to align performance with expected outcomes.	Positive feedback from students, indicating satisfaction with curriculum delivery and support systems.
Feedback and Evaluation: Collect periodic feedback from students to monitor teaching effectiveness and implement corrective actions to align performance with expected outcomes.	Positive feedback from students, indicating satisfaction with curriculum delivery and support systems.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SKP Government Degree College
• Name of the Head of the institution	Dr. A. Lakshmaiah
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9440561104
• Mobile No:	09440561104
• Registered e-mail	skpgdc.guntakal@gmail.com
• Alternate e-mail	skpgdc.guntakal@gmail.com
• Address	Near Ambedkar Nagar
• City/Town	Guntakal
• State/UT	Andhra Pradesh
• Pin Code	515803
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Sri Krishnadevaraya University
• Name of the IQAC Coordinator	Smt B Jameela Beebi
• Phone No.	09849704477

• Alternate phone No.	09849704477				
• Mobile	09849704477				
• IQAC e-mail address	bjameela71@gmail.com				
• Alternate e-mail address	bjameela71@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://skpgcguntakal.ac.in/page.php?type=iqac&id=aqars				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://skpgcguntakal.ac.in/page.php?type=academics&id=ug-calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.12	2023	24/06/2023	23/06/2028
Cycle 2	B	2.76	2014	21/02/2014	20/02/2019
Cycle 1	B+	2.51	2006	21/05/2006	20/05/2011
6.Date of Establishment of IQAC			01/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	00	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Academic planning and Implementation		
Maintenance of College activities data		
Feedback collection and analysis and Academic Audit Programmes		
Faculty development on IT initiatives		
NIRF, AISCHE, AQAR, communication and upload data		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Enhanced Student Support: Identify slow learners early through performance assessments and provide remedial classes, additional study materials, and mentorship to bridge learning gaps.	Enhanced student participation in community service and awareness programs, promoting social responsibility.
Strengthen Community Engagement: Increase NSS and NCC activities in collaboration with local authorities and NGOs, focusing on social awareness, environmental initiatives, and health camps.	Increased faculty engagement and innovative teaching approaches through professional development programs.
Infrastructure Development: Upgrade digital classrooms, labs, and library resources to facilitate a conducive learning environment.	Upgraded infrastructure, fostering a better academic environment and access to resources.
Feedback and Evaluation: Collect periodic feedback from students to monitor teaching effectiveness and implement corrective actions to align performance with expected outcomes.	Positive feedback from students, indicating satisfaction with curriculum delivery and support systems.
Feedback and Evaluation: Collect periodic feedback from students to monitor teaching effectiveness and implement corrective actions to align performance with expected outcomes.	Positive feedback from students, indicating satisfaction with curriculum delivery and support systems.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2024	02/01/2025

15. Multidisciplinary / interdisciplinary

The university fully embraces the vision of the National Education Policy, which aims to deliver high-quality education that develops human resources as global citizens. Our college has engaged in discussions among staff about the key principles of the NEP, including diversity in curriculum and pedagogy, the incorporation of technological innovations in teaching and learning, and the promotion of logical decision-making, innovation, critical thinking, and creativity. The NEP, introduced into the curriculum by APSCHE, is being actively implemented at our college.

16. Academic bank of credits (ABC):

The institution's readiness to implement the Academic Bank of Credits relies on the guidelines set by the affiliated university and APSCHE in Andhra Pradesh. To facilitate this, a centralized database, along with the college's own database, will be established to digitally store the academic credits earned by students from various courses. This will allow previously earned credits to be transferred when a student re-enters the program. Additionally, a robust technical support system will need to be created for effective monitoring of the Academic Bank of Credits.

17. Skill development:

Sri Krishnadevaraya University in Anantapur has already incorporated skill development courses in its updated curriculum. The institution also has a JKC system in place that provides skill training to students. Additionally, it has established MOUs with private skill development centers to further enhance the skills of its students. List of Skill Development Activities Conducted Detail specific programs, workshops, seminars, and training sessions organized for students and staff. Example activities: Workshops on communication, leadership, and soft skills. Technical training in computer programming, software tools, etc. Industry-specific training (e.g., finance, marketing,

healthcare). Career development sessions like resume building and interview techniques. Guest lectures from industry professionals. Collaboration with External Agencies skill development is integrated into the curriculum Unnati Spoken English Certificate Course is introduced for Final Year Outgoing Students to Focus on English Communication and Skill Enhancement. Infrastructure and Resources All the necessary infrastructure is available to support skill development, such as computer labs, workshops, skill labs, etc. The college has e-learning resources or online platforms for students to enhance their skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote and integrate local language, art, and culture, the curriculum should include mandatory activities such as literary events and discussions or symposiums conducted in local languages, which will provide students with additional credit. These changes will also enhance employment opportunities for teachers and subject matter experts in these languages. Additionally, Literary Days and Integration Days are organized as part of the initiative to incorporate the Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

A variety of approaches to the teaching and learning process are recommended, including lectures, seminars, tutorials, workshops, practical sessions, quiz programs, group discussions, and projectbased learning. Fieldwork, technology-enabled learning, internships in Semesters 2 and 4, and apprenticeships in Semester 5, along with research and project work, should also be incorporated. Student learning outcomes should be defined in terms of knowledge, skills, understanding, values, and employability. This institution, being affiliated with the relevant university, adheres to the guidelines as directed.

20.Distance education/online education:

As a result of the COVID-19 pandemic, educational institutions across the country have increasingly adopted digital platforms for conducting classes, conferences, and meetings. While the lack of face-to-face learning presents certain challenges, online education has transcended geographical boundaries, enabling interactions between experts and students from distant regions. This shift towards online learning is becoming the new normal, a vision reflected in the New Education Policy as well. The experience gained during the pandemic has made access to online

resources more seamless for both educators and students. The College hosts a study center for Dr. B.R. Ambedkar National Open University, further enriching the academic environment. Additionally, few of our lecturers have been trained in various software tools to create digital learning modules for their subjects.

Extended Profile

1.Programme

1.1	18
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	483
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	902
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	291
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	34
-----	----

Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		44
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		21
Total number of Classrooms and Seminar halls		
4.2		0
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		120
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes.The Institution ensures effective curriculum delivery through a well planned and documented process

SKP Govt Degree College, Guntakal Accredited by NAAC with A Grade is a premier institute of Higher Learning affiliated to Sri Krishnadevaraya University, Anantapuramu and implements a curriculum designed by APSCHE by strictly adhering to the academic calendar of affiliated university for conduct of Continuous Internal Assessment (CIA). Before the beginning of the academic year, an academic calendar is circulated regarding the dates of commencement and completion of the instruction period, schedules of both internal and external examinations and vacations.

The college implements Choice Based Credit System (CBCS) since 2015-16. As per the S.K.University Evaluation frame work out of 100 marks 25 marks allotted for internal assessment by the college and 75 marks for external examinations. Based on the CCE Standard Operating Procedure CIA is done by using four types of assessment as mentioned below.

Sl.No Type of Assessment Weightage Marks

1 Mid-term examinations (Mid-1+Mid-2) 20+15

2 Assignments 5

3 Project-work/Seminar/Group discussion/Role play/Quizzes 5

4 Clean and Green & Attendance 5

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows Academic Calender of SK University, Ananthapuramu

The institution adheres strictly to the academic calendar, ensuring the timely and organized conduct of Continuous Internal Assessment(CIA). The academic calendar is carefully designed at the beginning of each academic year to include key dates for assessments, assignments, projects, and other evaluative activities, allowing students and faculty to prepare effectively. By following a structured timeline, the institution maintains consistency and reduces the likelihood of academic delays. CIA is conducted systematically throughout the semester as per the academic calendar. It comprises various assessment methods, such as quizzes, class tests, assignments, presentations, and practical evaluations, providing students with multiple opportunities to demonstrate learning progress. Faculty members closely monitor

CIA activities, offering constructive feedback to help students improve their performance and understanding in real-time. Adherence to the academic calendar enables the institution to plan resources effectively, ensures balanced workload distribution for students, and upholds academic integrity. It also allows for timely completion of the syllabus and adequate revision periods before final examinations. By aligning CIA within the academic calendar framework, the institution supports a structured, fair, and transparent evaluation process that enhances the quality of education and prepares students for summative assessments

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

160

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes. The institution integrates crosscutting issues relevant to

Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SKP Govt Degree College, Guntakal always stands in the forefront in integrating cross-cutting issues relevant to Gender equity, Human Values and Professional Ethics, Environment and Sustainability into the Curriculum through the Life skill courses and Skill development courses as prescribed by APSCHE.

Gender Sensitization:

As ours is a co-education institute, all measures are taken to make girl students to pursue their education without any hindrance. A women empowerment cell is constituted to sensitize girl students to go in pursuit of their desired goals and work with pride and live-in dignity. It is committed to instill in them the socio-emotional skills require to sustain relations in life. Often it organizes various programs like international women's day, awareness programs on health and hygiene, Disha App and conducts various competitions for girl students. Grievance Redressal Cell is also sincere to address the grievances of girls if any. The college campus is secured with CCTV intended for safety and security. To empower and build confidence, the girl students are encouraged to play active role in college functions.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://skpgcguntakal.ac.in/page.php?type=feedback&id=feedback1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

510

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

113

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special Programmes for Advanced Learners

- special initiatives and programs were designed for advanced learners, who demonstrate a higher grasp of the subject matter.
- Examples of special programs:
 - Enrichment courses: Extra modules, electives, or advanced workshops that extend the knowledge of students in their field of study.
 - Research opportunities: Providing advanced learners with the chance to participate in research projects or guided study in specialized topics.
 - Participation in academic competitions: Encouraging students to take part in debates, quizzes, and subject-specific contests.
 - Guest lectures and seminars: Organizing talks by subject matter experts or industry professionals to challenge students with advanced topics.
 - Personalized mentoring: Assigning faculty mentors to support advanced learners in exploring higher-level academic and career opportunities.

Special Programmes for Slow Learners

- The college supports slow learners by providing customized attention and resources to help them catch up with the rest of the class.
- Examples of programs for slow learners:
 - Remedial classes: Organizing extra sessions to cover difficult topics and provide additional clarification.
 - Peer tutoring: Creating opportunities for advanced learners to assist slow learners in small groups or one-on-one sessions.
 - Counseling and support services: Offering personalized academic counseling to help slow learners overcome

obstacles and develop a better study approach.

- **Interactive learning materials:** Providing multimedia resources, such as videos, e-books, or study apps, that break down complex concepts into more digestible formats.
- **Extra time for assignments and exams:** Offering more time for assessments, if necessary, for students who require additional support to perform well.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
113	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S K P Government Degree College, Guntakal emphasizes a dynamic and scientific approach to the teaching-learning process to prepare students for global challenges. The institution focuses on a student-centric methodology, transforming learners into active participants rather than passive recipients. Interactive and innovative classes foster confidence and creative thinking, allowing students to grasp concepts effectively.

Experiential Learning: The college motivates students through field trips, industrial visits, internships, and community service projects (CSPs). Departments such as Biological Sciences organize trips to horticulture centers and fish ponds, raising awareness of organic farming and aquaculture. Commerce students gain entrepreneurial skills through industrial visits, while Humanities students engage with social issues via field activities. Participation in NSS and national/international celebrations

further enhances experiential learning.

Participatory Learning: Students engage in seminars, debates, group discussions, and collaborative tasks, cultivating lifelong learning skills and competitive spirit.

Problem-Solving Methodology: Case studies, innovative projects, and brainstorming sessions are designed to improve critical thinking and problem-solving skills.

Skill-Oriented Teaching: Practical application of knowledge encourages creativity and critical thinking through hands-on learning experiences.

Interactive Teaching and ICT: Interactive teaching methods, multimedia tools, and ICT-enabled resources like PPTs and e-content enrich the learning environment, ensuring effective pedagogy and accessibility for diverse learners.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Virtual classrooms, Digital classrooms and LMS: A well equipped two virtual classrooms and three digital classrooms established through RUSA funding are of immensely beneficial to the students in providing opportunity to watch and interact through video lessons lectures presented by various scholars, experts and senior faculty members from reputed institutions. **Online classes:** During the period of lockdown due to corona (covid-19) all the faculty members conducted online classes for the benefit of students. Subject wise PPTs were prepared and also interactive sessions were held to enable effective teaching learning process. Study material on important topics also shared with the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://skpgcguntakal.ac.in/page.php?type=infrastructure&id=lcd-projectors

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

34

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

S K P Government Degree College, Guntakal ensures a transparent and systematic evaluation process to enhance the academic standards of its stakeholders. The institution adopts both external and internal evaluation systems to assess and improve student performance effectively.

External Evaluation System: Affiliated with Sri Krishnadevaraya University, Ananthapuram, the college adheres to university regulations for semester-end examinations, which account for 75% of the total marks. The university implements reforms for examination, evaluation, and grievance redressal to streamline the process.

Internal Evaluation System: The college conducts two mid-term exams, each worth 15 marks, along with 10 marks for assignments and extension activities. A centralized system ensures smooth

execution, with a well-communicated timetable. The principal, examination committee convener, IQAC coordinator, and department heads supervise the process. Answer scripts are evaluated promptly, and student performance is reviewed in class. Slow learners are identified, grouped, and given special attention. Final internal marks and award sheets are prepared and submitted to the university on time. Department heads oversee assignment and record evaluations, ensuring systematic documentation.

Grievance Redressal: For internal exams, students can approach a redressal committee if dissatisfied with evaluation. For external exams, grievances are sent to the university's controller of examinations. The college also assists with revaluation requests and name corrections, maintaining a student-focused approach.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At SKP Govt. Degree College, Guntakal, a transparent, time-bound, and efficient mechanism is in place to address grievances related to internal examinations. The process is designed to ensure fairness and uphold the academic integrity of the institution.

Students are encouraged to raise concerns regarding evaluation, marks allocation, or other examination-related issues through a formal procedure. A Grievance Redressal Committee, comprising faculty members and administrative staff, oversees the resolution process. Students can submit their grievances either in writing or via an online portal within a specified timeframe after the declaration of results.

Upon receiving a complaint, the committee promptly reviews the issue, ensuring that all stakeholders are heard. In cases of discrepancies, re-evaluation or rechecking of answer scripts is carried out, and any errors are rectified. The entire process is conducted with confidentiality and transparency, fostering trust among students.

Additionally, the college maintains a detailed record of grievances and their resolutions to enhance accountability and

improve future practices. Regular awareness campaigns and interactions with students ensure they are well-informed about the grievance mechanism.

This systematic approach reflects the college's commitment to student welfare, academic excellence, and a fair evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the outcomes of the courses and programs are very crucial for the progress of the students, steps are initiated to make the stakeholders aware of the outcomes of the programs and the courses offered by the institution. The faculty members always communicate the learning objectives and outcomes to the students in the institution and motivates them to reach their goals in their respective programs. On different occasions i.e. induction programme and fresher's day the students are reminded of their learning objectives.

A detailed list of 'Program Outcomes', 'Program Specific Outcomes' and 'Course Outcomes' for all the Programs is displayed on the website and in the departments.

The institution takes lot of care in framing the objectives and outcomes, keeping the infrastructure, and learning resources available in the institution. Keeping in view rapid changes taking place in academics and job market, the institution introduces outcome oriented value-added courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

S.K.P. Government Degree College(A), Guntakal, affiliated with S.K. University, Ananthapuramu, offers programs in Arts, Science, and Commerce. The institution follows the APSCHE-designed curriculum and adheres to the academic calendar of the university. Faculty members maintain teaching diaries and prepare semester-wise evaluation reports to ensure effective program delivery.

Evaluation of COs and POs: The evaluation of Course Outcomes (COs) and Program Outcomes (POs) is essential to the teaching-learning process, reflecting the effectiveness of programs and courses. This mechanism incorporates stakeholder feedback to identify learning gaps, improve pedagogical methods, and enhance student self-reflection skills for continuous learning.

CO Attainment: Direct and indirect parameters are used to evaluate COs. Direct attainment considers 15% internal mid marks, 10% assignment, clean and green activities, and seminars, with 75% from semester-end exams. The formula for direct CO attainment is:

$$[(0.15 \times \text{Average Internal Marks}) + (0.1 \times \text{Average Assignment/Seminar Marks}) + (0.75 \times \text{Average External Marks})]$$

Indirect attainment involves student feedback, rated on a scale of 1 to 5 (Poor to Excellent). The formula is: $(5 \times A + 4 \times B + 3 \times C + 2 \times D + 1 \times E) \div (3 \times (A+B+C+D+E))$

Overall CO attainment is calculated as 80% direct and 20% indirect.

PO Attainment: POs are assessed through core courses, mapped at levels of Low (1), Medium (2), or Strong (3) based on the percentage of classroom sessions addressing specific POs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

104

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://skpgcguntakal.ac.in/page.php?type=feedback&id=feedback1>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. Our institution fosters social responsibility and good citizenship through continuous community engagement via NSS and NCC programs, focusing on rural outreach and service. Students and faculty actively participate in various initiatives, including health and hygiene campaigns, AIDS awareness (in collaboration with the Red Ribbon Club), Pulse Polio Immunization, digital payment campaigns, Swachh Bharat drives, anti-plastic and anticorruption awareness, and organ donation education. The institution's NSS unit, comprising about 30 volunteers and led by a Program Officer, leads these efforts under the motto "Service

Beyond Self." Numerous programs have addressed HIV/AIDS awareness, child labor prevention, environmental pollution, women's empowerment, and anti-dowry awareness, often in collaboration with government bodies and NGOs. The institution maintains strong ties with community stakeholders like Gram Panchayats, CBOs, and local leaders, all contributing to sustainable development. This network promotes mutual learning and resource sharing, enabling students to gain research experience while engaging with the community. Our NCC unit, established in 1978 under Lt. C. Bala Krishna, includes 52 cadets committed to national service. Cadets have participated in national events like Republic Day Camps, trekking, and pulse polio programs. They also support local needs through activities like blood donation, tree planting, traffic control, and literacy surveys within Guntakal Town.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is equipped with extensive academic and physical facilities tailored to meet student needs. Spanning over 4200 square meters of built-up area on a peaceful 16.5-acre campus, the institution is nestled away from the town's bustle yet remains well connected to its center. A half-kilometer cement approach road links the main road to the college, enhancing access for nearby villages. Founded with a commitment to delivering quality education to underserved communities, the college prioritizes this mission near Guntakal. The campus features 22 fully functional classrooms, 13 well equipped laboratories, and essential infrastructure, including benches, blackboards, whiteboards, green boards, and 6 LED projectors. Additionally, 2 Smart boards and 3 digital classrooms create an engaging teaching and learning environment. Our spacious buildings offer ample ventilation, natural light, and comfortable seating. The digital classrooms are equipped with crystal-clear audio-visual capabilities, enriching the learning experience for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college features a ten-acre, well-maintained playground, offering ample space for students to engage in sports without disturbing academic activities, even during class hours. Additionally, the campus includes an open-air dais, an indoor auditorium, and a gym. Local residents often use the dais for yoga and meditation during morning walks on the grounds. Built with UGC grants under the XII plan, the state-of-the-art gym, established in 2016, is accessible to both students and the community before and after college hours. The college's Sports and Games Committee, led by the Principal with the Physical Director as convener and supported by senior faculty, meets regularly to organize and assess athletic activities. The college is a breeding ground for athletes, with students frequently competing and excelling in National, State, and University-level sports. In the University intercollegiate meet, the college consistently earns commendable results, including consecutive Kho-Kho championships for both boys and girls over the past five years. Awardees are honored on the college website, and several athletes have progressed to represent the University in national and south zone interuniversity events. Students also excel in cultural activities, often representing the college in state-level Classical music, Mono action, and Drawing contests, after success at the university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college's library has an ample collection of 40,000 books, with a separate SC/ST book bank and supplemented by departmental libraries, facilitating good services to its students and staff and attempting to establish communities. In certain ways, it seeks to qualify itself as a great library in terms of undergraduate programmes. The library was established in 1983, shortly after the college was founded. It envisions itself as a learning temple in order to establish a good example. In a built-up area of 1464.5 square feet, it is centrally positioned on the college grounds providing easy and open access to all stakeholders. The library is automated using Integrated Library Management System (ILMS) Name of ILMS software : Soul 2.0 Nature of automation : Partial Version

: 2.0 Year of Automation : 2014-2015 The library's goal is to accomplish the institution's vision and mission by providing information services and open access in both digital and physical formats. To provide scholarly resources and required information to institutional stakeholders in a suitable and comfortable atmosphere.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://skpgcguntakal.ac.in/page.php?type=infrastructure&id=library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college prioritizes the development of IT infrastructure, recognizing its importance for effective teaching and learning. It offers comprehensive, up-to-date computational facilities, including three computer labs equipped with 120 computers, laptops, and PC-enabled tablets with the latest configurations. Each department and faculty member also has access to laptops for academic and administrative tasks, and the campus is Wi-Fi enabled.

Academic IT Facilities: The college regularly updates its IT resources to ensure they meet evolving academic needs. The three labs are configured with high-speed processors, ample memory, and storage, along with scanners, printers, and projectors for lab work. Additionally, seven ICT-enabled classrooms support digital learning with Internet access, LCD projectors or digital boards, and traditional boards. In the library, three computers provide access to online resources, books, and study materials, which students can access from anywhere on campus via 30 Mbps optic fiber internet. A 700-seat auditorium with LED projection is available for large gatherings and presentations.

Administrative IT Facilities: The administration operates from designated office and examination sections on the ground floor, fully connected to the Principal's Chamber and all departments. Processes such as admissions, exam applications, results, and official communication are digitally managed, supported by computers, scanners, and printers. Separate computer setups are provided for each staff role, and faculty development programs (FDPs) by IQAC keep staff updated on IT advancements. Internet bandwidth and IT requirements are reviewed regularly, with maintenance supported by state budget allocations and college fees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-established systems and procedures to maintain and utilize physical, academic, and support facilities, ensuring these resources remain accessible, efficient, and supportive of student learning and faculty needs. Laboratory facilities are regularly inspected and maintained by designated lab staff and faculty, ensuring that all equipment is functional, safe, and up-to-date. Regular audits and replenishment of materials guarantee a seamless learning experience for students in practical-based courses. The Library follows a systematic process for cataloging, lending, and maintaining books, journals, and digital resources. A dedicated librarian and support staff oversee inventory and upkeep, while students and faculty have easy access to reference materials. The library also undergoes periodic upgrades to include the latest academic resources and digital access. The Sports Complex is maintained by specialized staff who oversee the upkeep of equipment and facilities, allowing students to engage in various sports activities safely. Regular updates and inspections ensure all equipment meets standards for safe use. Computers and classrooms are maintained by IT staff and a facilities management team. Classroom equipment like projectors and smartboards is periodically checked and serviced, and computer labs undergo regular software updates and hardware maintenance to support digital learning. This organized approach to facility maintenance and usage ensures a high-quality learning environment for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

282

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://skpgcguntakal.ac.in/userfiles/5_1_3-Document-2_merged.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

62

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

62

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SKP Govt. Degree College in Guntakal provides numerous opportunities for students to engage in administrative, co-curricular, and extracurricular activities. The institution facilitates student representation through the establishment of a student council, which plays a crucial role in the governance and decision-making processes. The student council members are selected through a transparent election process, ensuring that students have a direct voice in the administration of the college.

In addition to the student council, students are also represented on various academic and disciplinary bodies, committees, and clubs, allowing them to actively participate in shaping college policies, organizing events, and fostering a vibrant campus culture. These bodies adhere to established norms and processes to ensure that students' opinions are heard and considered.

Through these platforms, students are encouraged to develop leadership skills, take responsibility, and contribute to the overall growth of the institution. The college also promotes involvement in a wide range of co-curricular and extracurricular activities such as cultural events, sports competitions, social initiatives, and workshops. These activities provide students with opportunities to explore their interests, enhance their talents, and build a strong sense of community. The holistic approach to student engagement ensures that students of SKP Govt. Degree College develop both academically and personally.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SKP Govt. Degree College in Guntakal has a registered Alumni Association that plays a vital role in contributing to the development of the institution. The association serves as a bridge between the college and its former students, facilitating strong connections and fostering a sense of community among alumni. The members of the Alumni Association are actively involved in providing financial support, as well as other services, which are crucial for the growth and progress of the college.

The alumni contribute financially to various initiatives such as scholarships, infrastructure development, and other academic or extracurricular programs that benefit current students. They also offer valuable mentorship to students, guiding them in their career paths and providing industry insights that enhance their

professional development. In addition, alumni participate in organizing workshops, seminars, and guest lectures, enriching the learning experience for students.

The Alumni Association also supports the college by assisting in the organization of events, providing networking opportunities, and facilitating collaborations with industries, all of which contribute to the overall academic and infrastructural advancement of the institution. Through these efforts, the alumni play an essential role in ensuring that the college continues to offer high-quality education and remains aligned with current trends and developments. The strong alumni network is a key asset to SKP Govt. Degree College, Guntakal.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

S.K.P. Government College, a leading institution with a 50-year legacy, has a clear vision and mission that reflect the needs of its stakeholders and embody democratic principles through decentralization and participative management, involving staff in administration. The Commissionerate of College Education (CCE), headed by an IAS officer, serves as the primary administrative and policy-making authority for all government colleges, including S.K.P. College. CCE manages appointments, finances, and audits, conducting annual academic and administrative evaluations. Over the past five years, the college has received an 'A' grade from CCE for its commitment to excellence. The College Promotion and Development Council (CPDC) is the advisory body that oversees

policy, supervision, and financial matters. Comprised of ten respected figures, including prominent academicians, it is chaired by the Principal. The Staff Council functions as the college's executive authority, with the Principal and senior faculty collaborating to coordinate efforts with the CPDC and field-level committees. Regular meetings ensure that academic and administrative tasks align with institutional goals. At the micro level, Departments and College Committees implement the directives of the Staff Council, ensuring curriculum goals are met through open, two-way communication. This culture of mutual respect and teamwork is a core strength of S.K.P. College, where staff and administration unite to uphold the institution's mission.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has over 30 committees, each with specific responsibilities that support various academic, administrative, and welfare activities. Key committees include the Academic and Admissions Committee, Examination Committee, College Development Committee, IQAC, Purchasing Committee, Sports and Games Committee, Cultural Activities Committee, Women Empowerment Cell, Skill Development Committee, Timetable Committee, Discipline Committee, Anti-Ragging Committee, Poor Students Welfare Committee, Attendance Committee, Minority Students Welfare Committee, and Grievance Redressal Committee. These committees, along with departmental committees, operate with functional autonomy, focusing on executing their assigned tasks and reporting outcomes to the Principal. Each committee maintains necessary records of their activities and decisions to ensure accountability and continuity. Temporary committees may also be established as needed to address specific short-term goals or initiatives. Departments within the college hold regular meetings to discuss departmental issues, plan activities, and document proceedings. This structured system of committees enables effective delegation, allowing each group to contribute to the college's mission, foster a collaborative environment, and ensure organized oversight of activities that address students' academic and welfare needs.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan and Deployment Document (SPDD) provides guidelines for creating and implementing the college's strategic plans. Developed every five years, the strategic plan is reviewed annually to ensure its effective execution. Budget allocations are made in alignment with both the strategic and perspective plans, ensuring resources are directed to support prioritized academic and administrative activities. The SPDD outlines clear priorities and goals, which are incorporated into the college's day-to-day operations and broader development initiatives. The deployment of the strategic plan enables the institution to balance and prioritize various programs, ensuring that resources are allocated effectively for each academic year. By setting clear directions, the SPDD facilitates goal-oriented planning that supports academic excellence and institutional growth. The document also guides decision-making to optimize program implementation, strengthening the college's overall performance. To maintain transparency and accessibility, a comprehensive version of the SPDD is available on the college's website, with a direct link provided for ease of reference. This structured approach to strategic planning enables the college to adapt proactively to changing educational needs while fostering a supportive environment for students and staff alike.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's organizational structure follows a hierarchical model that clearly defines authority, responsibilities, and delegation across administrative and academic spheres. At the top is the Commissionerate of Collegiate Education (CCE), Andhra Pradesh, led by an IAS officer appointed by the AP Government. The CCE oversees teacher appointments, principal promotions, and service rules, ensuring alignment with government regulations. The college's Principal acts as the Chief Executive Officer for all administrative, academic, and financial matters, supported by designated department in-charges and committees responsible for academic planning and curriculum implementation. College Promotion and Development Council (CPDC): The CPDC develops the college's growth plan, fosters academic collaborations, and promotes ICT in teaching. It also discusses annual budgets and recommends welfare measures for students and employees. Internal Quality Assurance Cell (IQAC): The IQAC promotes institutional quality by establishing processes to enhance academic and administrative performance. It implements modern teaching methods, shares quality standards, oversees internal activities, collects stakeholder feedback, and prepares for external assessments. Service Rules and Grievance Redressal Mechanism: All staff recruitment and promotion follow Andhra Pradesh Government and UGC protocols. A Grievances Committee, led by the Vice-Principal, addresses issues for both staff and students.

File Description	Documents
Paste link for additional information	https://skpgcguntakal.ac.in/page.php?type=administration&id=organogram
Link to Organogram of the Institution webpage	https://skpgcguntakal.ac.in/page.php?type=administration&id=organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

S.K.P. Government College is a public institution under the Andhra Pradesh (AP) State Government, where government welfare schemes benefit aided teaching and non-teaching staff. Several welfare measures are offered to support staff, including: 1. Andhra Pradesh Government Life Insurance (APGLI): This mandatory social security scheme is overseen by the state's finance department, with the finance minister as president of its managing committee, to ensure life insurance coverage for government employees. 2. Group Insurance Scheme: Provided by the Life Insurance Corporation, this is a compulsory life insurance scheme for all state government employees. 3. Employees Health Scheme (EHS): EHS offers cashless treatment for AP government employees, including pensioners and their families, through a network of approved hospitals following APIMA Rules, 1972. 4. Provident Fund: The AP General Provident Fund (APGPF-1935) acts as a social security net, providing family support if an employee dies or a retirement fund if they survive to retirement. 5. Andhra Pradesh Employees Welfare Fund: Mandatory for all state government employees, this fund supports members financially for medical needs, education, and family ceremonies.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Due to NAAC Inspection Academic audit has not done

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial viability and sustainability of S.K.P. Government Degree College play a crucial role in its overall strength, alongside its academic and administrative factors. The college has a reliable mechanism for conducting annual financial audits, which helps regulate its financial operations and provides valuable feedback for policy improvements. The Departmental Audit team, led by the RJDCE, along with State Audit teams, regularly visits the college to review its financial statements and address any gaps by recommending corrective measures. External auditing is carried out annually by a certified chartered accountant, who audits all institutional accounts and files the income tax returns for staff. The auditor's report is presented to the Staff Council and submitted to the Commissionerate of Collegiate Education (CCE) and the Higher Education Department, Government of Andhra Pradesh. All institutional expenditures are reviewed by an accountant following

standard auditing and accounting procedures. The auditor ensures that all receipts and payments are properly authorized, and the college follows a system of routine financial monitoring to ensure that income and expenditures remain within the budget, adhering to standard guidelines and procedures. This process ensures transparency and financial accountability at the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial sustainability of S.K.P. Government Degree College is essential to its strength, alongside its academic and administrative success. The college has a robust system in place for conducting yearly financial audits, ensuring its development and compliance with financial policies. These audits, conducted by the Departmental Audit team led by RJDCE and State Audit teams, identify gaps and recommend corrective actions. An external certified chartered accountant also performs audits, ensuring that all institutional accounts are in order and income tax returns for staff are filed annually. The auditor's report is presented to the Staff Council and submitted to the CCE and HE, Government of Andhra Pradesh. Institutional expenditures are audited following standard accounting practices, with all receipts and payments

verified for authorization. Financial activities are monitored within the approved budget, ensuring compliance with guidelines. The institution primarily relies on government schemes like fee reimbursement for SC, ST, BC, Minority, and EBC students, benefiting nearly 90% of students. Alumni contributions, are utilized transparently for specific projects. Additionally, the college, recognized under UGC 2(f) and 12(b), is eligible for grants supporting infrastructure expansion and new academic programs. The institution also participates in AISHE, NIRF, and is seeking NAAC Cycle-3 accreditation with RUSA funding.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College established its Internal Quality Assurance Cell (IQAC) on June 1, 2006, during its first accreditation cycle. The main goal of IQAC is to develop a system for ensuring conscious, consistent, and catalytic actions to enhance the institution's academic and administrative performance. Over the years, IQAC has implemented various quality enhancement measures, ensuring they are sustained for long-term improvement. One significant initiative by IQAC is the institutionalization of Faculty Development and Training Programs focused on Information and Communication Technology (ICT). Recognizing the growing importance of ICT in education, IQAC conducts annual training sessions for both teaching and non-teaching staff. A two-week training program is organized separately for each group, covering essential ICT skills such as MS Word, MS Excel, MS PowerPoint, basic internet concepts, and the use of social media. The computer science faculty volunteers to lead these training sessions, contributing to the overall digital literacy of the staff. Through these efforts, IQAC has successfully embedded a quality assurance process within the institution, promoting continuous improvement in both teaching and administrative practices.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in infrastructure and academic areas have been key initiatives led by IQAC. The college also installed a 15 kV solar plant and established six ICT-enabled classrooms under this initiative. In the academic and administrative areas, extracurricular activities were systematically planned and executed as per the Institutional Plan, with proper recording and documentation. IQAC also organized academic audits and collected feedback from students, teachers, alumni, and employers, proposing action taken reports (ATRs) to the staff council. The performance appraisal system was strengthened by collecting Academic Performance Indicator (API) data, which was uploaded to the CCE/Government of AP website. Additionally, IQAC's focus on awareness sessions and online MOOCs/FDPs resulted in a notable increase in faculty registrations for online courses. The institution actively participated in ISO, NIRF, AISHE, and state government audits to ensure continuous improvement in academic and administrative performance.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity refers to the fair and just distribution of benefits and responsibilities among all genders, including men, women, transgender, and non-binary individuals. Historically, society has viewed females and non-binary individuals as weaker or less important than men. However, this perspective is changing, and gender equity now seeks to create equality in homes, workplaces, and public spaces. It is the collective responsibility of society to recognize and utilize the skills of all genders, ensuring fairness without discrimination. At home, gender equity begins with dismantling traditional roles that assign women to domestic work like cooking and cleaning while men are excluded from these tasks. In many cultures, including India, women have long been treated as secondary citizens. Changing this mindset is essential for true gender equality. In the workplace, gender equity ensures equal opportunities for all genders.

The sensitization program aims to promote awareness and understanding of gender issues, fostering an environment of equality and respect among all members of an institution. These initiatives are crucial in challenging stereotypes, reducing discrimination and promoting inclusivity. Our college established a dedicated Women Empowerment Cell to address gender-related grievances and promote a safe environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SKP Govt. Degree College, Guntakal, implements eco-friendly and efficient waste management systems to handle various types of degradable and non-degradable waste, promoting environmental sustainability on campus.

Solid Waste Management: The college segregates solid waste into biodegradable and non-biodegradable categories at the source. Organic waste, such as food and garden waste, is composted using vermicomposting units, which produce organic manure for use in the campus garden. Non-biodegradable waste is collected and sent for recycling through authorized vendors.

Liquid Waste Management: The institution has a well-maintained drainage system to manage liquid waste. Wastewater from labs and washrooms is treated and reused for gardening and other non-potable purposes, reducing water wastage.

Biomedical Waste Management: Although biomedical waste is minimal,

proper disposal methods are followed for items like sanitary waste, with designated bins and incinerators ensuring safe and hygienic handling.

E-waste Management: Obsolete electronic items like computers and peripherals are collected and sent to certified e-waste recyclers to prevent environmental hazards.

Waste Recycling System: Paper and plastic waste are recycled through authorized agencies. Awareness campaigns encourage the 3Rs: Reduce, Reuse, and Recycle.

Hazardous Chemicals and Radioactive Waste Management: The college ensures the safe disposal of hazardous chemicals used in laboratories by following prescribed protocols, while radioactive materials, if any, are handled in compliance with regulatory guidelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	YES
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SKP Govt. Degree College, Guntakal, is committed to fostering an inclusive environment that promotes tolerance, harmony, and mutual respect among students and staff from diverse cultural, regional, linguistic, communal, and socioeconomic backgrounds. The institution undertakes various initiatives to celebrate diversity and nurture inclusivity on campus.

Cultural harmony is promoted through events such as cultural festivals, traditional day celebrations, and multilingual programs, where students showcase the richness of their heritage. Regional diversity is celebrated through food festivals, folk art performances, and awareness sessions that highlight the traditions and contributions of different regions.

To encourage linguistic inclusivity, the college organizes debates, elocutions, and essay competitions in multiple languages, fostering respect for linguistic diversity. Efforts are made to ensure effective communication and representation for students from diverse linguistic backgrounds.

Workshops, seminars, and awareness programs on communal harmony and socioeconomic equality are regularly conducted to sensitize students to societal challenges and encourage empathy. Committees such as the Equal Opportunity Cell and Women Empowerment Cell work to create a supportive environment for marginalized groups.

The institution also provides scholarships and financial aid to economically disadvantaged students, ensuring equitable access to education. These efforts reflect the college's commitment to building a harmonious and inclusive community that values

diversity and unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SKP Govt. Degree College, Guntakal, actively sensitizes students and employees to their constitutional obligations, emphasizing values, rights, duties, and responsibilities as citizens of India. This initiative aims to foster informed, responsible, and ethical individuals who contribute to nation-building.

To promote constitutional values, the institution organizes programs on significant days such as Constitution Day, Independence Day, and Republic Day. Activities include reading the Preamble, debates, essay competitions, and lectures on fundamental rights and duties. These events encourage students to appreciate the principles of justice, equality, liberty, and fraternity enshrined in the Constitution.

Workshops and seminars are conducted on topics like human rights, gender equality, environmental sustainability, and social justice to raise awareness about constitutional obligations. Students are encouraged to participate in community outreach programs and social service activities, reinforcing their responsibilities towards society.

Ethics and values are integrated into the curriculum through subjects like Environmental Studies and Indian Heritage and Culture. Faculty and staff are also sensitized through orientation programs and awareness sessions on workplace ethics and civic responsibilities.

Through these efforts, the institution nurtures a sense of patriotism, respect for diversity, and commitment to democratic values, preparing students and employees to contribute positively to the nation's development.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SKP Govt. Degree College, Guntakal, actively celebrates national and international commemorative days, events, and festivals to instill a sense of patriotism, cultural pride, and global awareness among students. These celebrations provide a platform for students to understand the significance of these occasions and foster a sense of unity and responsibility.

National events such as Independence Day, Republic Day, and Gandhi Jayanti are celebrated with flag hoisting, cultural programs, and speeches that highlight the values of freedom, democracy, and non-

violence. The institution also observes Constitution Day to promote awareness of constitutional values and rights.

International days like World Environment Day, International Yoga Day, and Women's Day are marked with activities such as tree plantations, yoga sessions, workshops, and seminars to create awareness about global issues and promote healthy living and gender equality.

Festivals like Diwali, Pongal, Christmas, and Eid are celebrated to foster cultural harmony and showcase India's rich diversity. Students actively participate in these events, promoting interfaith dialogue and mutual respect.

Through these celebrations, the college encourages students to embrace both national pride and global perspectives, fostering an inclusive and culturally enriched academic environment that aligns with the institution's holistic educational objectives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

RAIN WATER HARVESTING: Conserving water helps reduce strain on water resources, treatment plants, and distribution systems, and enhances our ability to manage shortages effectively. Water conservation involves managing and protecting freshwater resources through various strategies and practices. At our institution, we have implemented rainwater harvesting pits located at latitude 15.154324 and longitude 77.393034. These pits significantly raise the groundwater level, providing water for both cultivation and drinking. Additionally, a canal has been dug at the back of the campus to collect rainwater, which is channeled into these pits. This stored water supports campus greenery efforts, benefiting both the college community and neighboring areas.

GREEN CAMPUS:

Our "Green Campus" initiative aims to create an eco-friendly, aesthetically pleasing environment while educating students on the importance of conservation. The initiative includes identifying open areas for planting, replacing dead trees, and fostering environmental awareness. Through partnerships with local nurseries and organizations, the college holds regular tree-planting drives. Students are encouraged to care for the plants, and special guests contribute by planting saplings. Our lush campus, marked by exhibitions of medicinal plants and organic vegetable gardens, reflects the success of these efforts, fostering sustainability and a culture of environmental stewardship.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1968 as SKP Government Composite College, this institution is located in an eco-friendly environment and has grown from 240 students to nearly 1,400. It is dedicated to providing quality, job-oriented education to socially and economically disadvantaged communities in Rayalaseema.

"Green Campus Initiative: A Step Towards Sustainability"

Objectives of the Practice:

- To promote environmental sustainability within the campus.
- To reduce the institution's carbon footprint.
- To enhance biodiversity and greenery within the campus.

The Context:

- Increasing environmental concerns, climate change, and pollution necessitate sustainable practices in educational institutions.
- The need to instill environmental consciousness among students and faculty.

The Practice:

- **Tree Plantation Drives:** Regular plantation programs involving students and staff.
- **Waste Management:** Segregation of waste, composting of organic waste, and minimal plastic usage.
- **Energy Conservation:** Use of LED lights, solar panels, and energy-efficient appliances.
- **Water Conservation:** Rainwater harvesting systems, drip irrigation, and water recycling.

Evidence of Success:

- **Increase in Green Cover:** Number of trees planted and maintained.
- **Reduction in Carbon Footprint:** Percentage decrease in energy consumption.
- **Water Conservation Impact:** Data on water saved through rainwater harvesting.

Problems Encountered and Resources Required:

- **Challenges:**
 - Initial investment in solar panels and waste management infrastructure.
 - Regular maintenance of green areas and water conservation systems.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes.The Institution ensures effective curriculum delivery through a well planned and documented process

SKP Govt Degree College, Guntakal Accredited by NAAC with A Grade is a premier institute of Higher Learning affiliated to Sri Krishnadevaraya University, Anantapuramu and implements a curriculum designed by APSCHE by strictly adhering to the academic calendar of affiliated university for conduct of Continuous Internal Assessment (CIA). Before the beginning of the academic year, an academic calendar is circulated regarding the dates of commencement and completion of the instruction period, schedules of both internal and external examinations and vacations.

The college implements Choice Based Credit System (CBCS) since 2015-16. As per the S.K.University Evaluation framework out of 100 marks 25 marks allotted for internal assessment by the college and 75 marks for external examinations. Based on the CCE Standard Operating Procedure CIA is done by using four types of assessment as mentioned below.

Sl.No Type of Assessment Weightage Marks

1 Mid-term examinations (Mid-1+Mid-2) 20+15

2 Assignments 5

3 Project-work/Seminar/Group discussion/Role play/Quizzes 5

4 Clean and Green & Attendance 5

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows Academic Calender of SK University, Ananthapuramu

The institution adheres strictly to the academic calendar, ensuring the timely and organized conduct of Continuous Internal Assessment(CIA). The academic calendar is carefully designed at the beginning of each academic year to include key dates for assessments, assignments, projects, and other evaluative activities, allowing students and faculty to prepare effectively. By following a structured timeline, the institution maintains consistency and reduces the likelihood of academic delays. CIAis conducted systematically throughout the semester as per the academic calendar. It comprises various assessment methods, such as quizzes, class tests, assignments, presentations, and practical evaluations, providing students with multiple opportunities to demonstrate learning progress. Faculty members closely monitor CIAactivities, offering constructive feedback to help students improve their performance and understanding in real-time. Adherence to the academic calendar enables the institution to plan resources effectively, ensures balanced workload distribution for students, and upholds academic integrity. It also allows for timely completion of the syllabus and adequate revision periods before final examinations. By aligning CIAwithin the academic calendar framework, the institution supports a structured, fair, and transparent evaluation process that enhances the quality of education and prepares students for summative assessments

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
18									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
5									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

160

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes. The institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SKP Govt Degree College, Guntakal always stands in the forefront in integrating cross-cutting issues relevant to Gender equity, Human Values and Professional Ethics, Environment and Sustainability into the Curriculum through the Life skill courses and Skill development courses as prescribed by APSCHE.

Gender Sensitization:

As ours is a co-education institute, all measures are taken to make girl students to pursue their education without any hindrance. A women empowerment cell is constituted to sensitize

girl students to go in pursuit of their desired goals and work with pride and live-in dignity. It is committed to instill in them the socio-emotional skills require to sustain relations in life. Often it organizes various programs like international women's day, awareness programs on health and hygiene, Disha App and conducts various competitions for girl students. Grievance Redressal Cell is also sincere to address the grievances of girls if any. The college campus is secured with CCTV intended for safety and security. To empower and build confidence, the girl students are encouraged to play active role in college functions.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**162**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://skpgcguntakal.ac.in/page.php?type=feedback&id=feedback1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of sanctioned seats during the year**

510

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

113

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special Programmes for Advanced Learners

- special initiatives and programs were designed for advanced learners, who demonstrate a higher grasp of the subject matter.
- Examples of special programs:
 - Enrichment courses: Extra modules, electives, or advanced workshops that extend the knowledge of students in their field of study.
 - Research opportunities: Providing advanced learners with the chance to participate in research projects or guided study in specialized topics.
 - Participation in academic competitions: Encouraging students to take part in debates, quizzes, and subject-specific contests.

- **Guest lectures and seminars:** Organizing talks by subject matter experts or industry professionals to challenge students with advanced topics.
- **Personalized mentoring:** Assigning faculty mentors to support advanced learners in exploring higher-level academic and career opportunities.

Special Programmes for Slow Learners

- The college supports slow learners by providing customized attention and resources to help them catch up with the rest of the class.
- **Examples of programs for slow learners:**
 - **Remedial classes:** Organizing extra sessions to cover difficult topics and provide additional clarification.
 - **Peer tutoring:** Creating opportunities for advanced learners to assist slow learners in small groups or one-on-one sessions.
 - **Counseling and support services:** Offering personalized academic counseling to help slow learners overcome obstacles and develop a better study approach.
 - **Interactive learning materials:** Providing multimedia resources, such as videos, e-books, or study apps, that break down complex concepts into more digestible formats.
 - **Extra time for assignments and exams:** Offering more time for assessments, if necessary, for students who require additional support to perform well.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
113	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S K P Government Degree College, Guntakal emphasizes a dynamic and scientific approach to the teaching-learning process to prepare students for global challenges. The institution focuses on a student-centric methodology, transforming learners into active participants rather than passive recipients. Interactive and innovative classes foster confidence and creative thinking, allowing students to grasp concepts effectively.

Experiential Learning: The college motivates students through field trips, industrial visits, internships, and community service projects (CSPs). Departments such as Biological Sciences organize trips to horticulture centers and fish ponds, raising awareness of organic farming and aquaculture. Commerce students gain entrepreneurial skills through industrial visits, while Humanities students engage with social issues via field activities. Participation in NSS and national/international celebrations further enhances experiential learning.

Participatory Learning: Students engage in seminars, debates, group discussions, and collaborative tasks, cultivating lifelong learning skills and competitive spirit.

Problem-Solving Methodology: Case studies, innovative projects, and brainstorming sessions are designed to improve critical thinking and problem-solving skills.

Skill-Oriented Teaching: Practical application of knowledge encourages creativity and critical thinking through hands-on learning experiences.

Interactive Teaching and ICT: Interactive teaching methods, multimedia tools, and ICT-enabled resources like PPTs and e-content enrich the learning environment, ensuring effective pedagogy and accessibility for diverse learners.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Virtual classrooms, Digital classrooms and LMS: A well equipped two virtual classrooms and three digital classrooms established through RUSA funding are of immensely beneficial to the students in providing opportunity to watch and interact through video lessons lectures presented by various scholars, experts and senior faculty members from reputed institutions. Online classes: During the period of lockdown due to corona (covid-19) all the faculty members conducted online classes for the benefit of students. Subject wise PPTs were prepared and also interactive sessions were held to enable effective teaching learning process. Study material on important topics also shared with the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://skpgcguntakal.ac.in/page.php?type=infrastructure&id=lcd-projectors

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

34

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

S K P Government Degree College, Guntakal ensures a transparent and systematic evaluation process to enhance the academic standards of its stakeholders. The institution adopts both external and internal evaluation systems to assess and improve student performance effectively.

External Evaluation System: Affiliated with Sri Krishnadevaraya University, Ananthapuram, the college adheres to university regulations for semester-end examinations, which account for 75% of the total marks. The university implements reforms for examination, evaluation, and grievance redressal to streamline the process.

Internal Evaluation System: The college conducts two mid-term exams, each worth 15 marks, along with 10 marks for assignments and extension activities. A centralized system ensures smooth execution, with a well-communicated timetable. The principal, examination committee convener, IQAC coordinator, and department heads supervise the process. Answer scripts are evaluated promptly, and student performance is reviewed in class. Slow learners are identified, grouped, and given special attention. Final internal marks and award sheets are prepared and submitted to the university on time. Department heads oversee assignment and record evaluations, ensuring systematic documentation.

Grievance Redressal: For internal exams, students can approach a redressal committee if dissatisfied with evaluation. For external exams, grievances are sent to the university's controller of examinations. The college also assists with revaluation requests and name corrections, maintaining a student-focused approach.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At SKP Govt. Degree College, Guntakal, a transparent, time-bound, and efficient mechanism is in place to address grievances related to internal examinations. The process is designed to ensure fairness and uphold the academic integrity of the institution.

Students are encouraged to raise concerns regarding evaluation, marks allocation, or other examination-related issues through a formal procedure. A Grievance Redressal Committee, comprising faculty members and administrative staff, oversees the resolution process. Students can submit their grievances either in writing or via an online portal within a specified timeframe after the declaration of results.

Upon receiving a complaint, the committee promptly reviews the issue, ensuring that all stakeholders are heard. In cases of discrepancies, re-evaluation or rechecking of answer scripts is carried out, and any errors are rectified. The entire process is conducted with confidentiality and transparency, fostering trust among students.

Additionally, the college maintains a detailed record of grievances and their resolutions to enhance accountability and improve future practices. Regular awareness campaigns and interactions with students ensure they are well-informed about the grievance mechanism.

This systematic approach reflects the college's commitment to student welfare, academic excellence, and a fair evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the outcomes of the courses and programs are very crucial for the progress of the students, steps are initiated to make the stakeholders aware of the outcomes of the programs and the courses offered by the institution. The faculty members always communicate the learning objectives and outcomes to the students in the institution and motivates them to reach their goals in their respective programs. On different occasions i.e. induction programme and fresher's day the students are reminded of their learning objectives.

A detailed list of 'Program Outcomes', 'Program Specific Outcomes' and 'Course Outcomes' for all the Programs is displayed on the website and in the departments.

The institution takes lot of care in framing the objectives and outcomes, keeping the infrastructure, and learning resources available in the institution. Keeping in view rapid changes taking place in academics and job market, the institution introduces outcome oriented value-added courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

S.K.P. Government Degree College(A), Guntakal, affiliated with S.K. University, Ananthapuramu, offers programs in Arts, Science, and Commerce. The institution follows the APSCHE-designed curriculum and adheres to the academic calendar of the university. Faculty members maintain teaching diaries and prepare semester-wise evaluation reports to ensure effective program delivery.

Evaluation of COs and POs: The evaluation of Course Outcomes (COs) and Program Outcomes (POs) is essential to the teaching-learning process, reflecting the effectiveness of programs and courses. This mechanism incorporates stakeholder feedback to identify learning gaps, improve pedagogical methods, and enhance student self-reflection skills for continuous learning.

CO Attainment: Direct and indirect parameters are used to evaluate COs. Direct attainment considers 15% internal mid marks, 10% assignment, clean and green activities, and seminars, with 75% from semester-end exams. The formula for direct CO attainment is: $[(0.15 \times \text{Average Internal Marks}) + (0.1 \times \text{Average Assignment/Seminar Marks}) + (0.75 \times \text{Average External Marks})]$

Indirect attainment involves student feedback, rated on a scale of 1 to 5 (Poor to Excellent). The formula is: $(5 \times A + 4 \times B + 3 \times C + 2 \times D + 1 \times E) \div (3 \times (A+B+C+D+E))$

Overall CO attainment is calculated as 80% direct and 20% indirect.

PO Attainment: POs are assessed through core courses, mapped at levels of Low (1), Medium (2), or Strong (3) based on the percentage of classroom sessions addressing specific POs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

104

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://skpgcguntakal.ac.in/page.php?type=feedback&id=feedback1>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. Our institution fosters social responsibility and good citizenship through continuous community engagement via NSS and NCC programs, focusing on rural outreach and service. Students and faculty actively participate in various initiatives, including health and hygiene campaigns, AIDS awareness (in collaboration with the Red Ribbon Club), Pulse Polio Immunization, digital payment campaigns, Swachh Bharat drives, anti-plastic and anticorruption awareness, and organ donation education. The institution's NSS unit, comprising about 30 volunteers and led by a Program Officer, leads these efforts under the motto "Service Beyond Self." Numerous programs have addressed HIV/AIDS awareness, child labor prevention, environmental pollution, women's empowerment, and anti-dowry awareness, often in collaboration with government bodies and NGOs. The institution maintains strong ties with community stakeholders like Gram Panchayats, CBOs, and local leaders, all contributing to sustainable development. This network promotes mutual learning and resource sharing, enabling students to gain research experience while engaging with the community. Our NCC unit, established in 1978 under Lt. C. Bala Krishna, includes 52 cadets committed to national service. Cadets have participated in national events like Republic Day Camps, trekking, and pulse polio programs. They also support local needs through activities like blood donation, tree planting, traffic control, and literacy surveys within Guntakal Town.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is equipped with extensive academic and physical facilities tailored to meet student needs. Spanning over 4200 square meters of built-up area on a peaceful 16.5-acre campus, the institution is nestled away from the town's bustle yet remains well connected to its center. A half-kilometer cement approach road links the main road to the college, enhancing access for nearby villages. Founded with a commitment to delivering quality education to underserved communities, the college prioritizes this mission near Guntakal. The campus features 22 fully functional classrooms, 13 well equipped laboratories, and essential infrastructure, including benches, blackboards, whiteboards, green boards, and 6 LED projectors. Additionally, 2 Smart boards and 3 digital classrooms create an engaging teaching and learning environment. Our spacious buildings offer ample ventilation, natural light, and comfortable seating. The digital classrooms are equipped with crystal-clear audio-visual capabilities, enriching the learning experience for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college features a ten-acre, well-maintained playground, offering ample space for students to engage in sports without disturbing academic activities, even during class hours. Additionally, the campus includes an open-air dais, an indoor auditorium, and a gym. Local residents often use the dais for yoga and meditation during morning walks on the grounds. Built with UGC grants under the XII plan, the state-of-the-art gym, established in 2016, is accessible to both students and the community before and after college hours. The college's Sports and Games Committee, led by the Principal with the Physical Director as convener and supported by senior faculty, meets regularly to organize and assess athletic activities. The college is a breeding ground for athletes, with students frequently competing and excelling in National, State, and University-level sports. In the University intercollegiate meet, the college consistently earns commendable results, including consecutive Kho-Kho championships for both boys and girls over the past five years. Awardees are honored on the college website, and several athletes have progressed to represent the University in national and south zone interuniversity events. Students also excel in cultural activities, often representing the college in state-level Classical music, Mono action, and Drawing contests, after success at the university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college's library has an ample collection of 40,000 books, with a separate SC/ST book bank and supplemented by departmental libraries, facilitating good services to its students and staff and attempting to establish communities. In certain ways, it seeks to qualify itself as a great library in terms of undergraduate programmes. The library was established in 1983, shortly after the college was founded. It envisions itself as a learning temple in order to establish a good example. In a built-up area of 1464.5 square feet, it is centrally positioned on the college grounds providing easy and open access to all stakeholders. The library is automated using Integrated Library Management System (ILMS) Name of ILMS software : Soul 2.0 Nature of automation : Partial Version :

2.0 Year of Automation : 2014-2015 The library's goal is to accomplish the institution's vision and mission by providing information services and open access in both digital and physical formats. To provide scholarly resources and required information to institutional stakeholders in a suitable and comfortable atmosphere.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://skpgcguntakal.ac.in/page.php?type=infrastructure&id=library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college prioritizes the development of IT infrastructure, recognizing its importance for effective teaching and learning. It offers comprehensive, up-to-date computational facilities, including three computer labs equipped with 120 computers, laptops, and PC-enabled tablets with the latest configurations. Each department and faculty member also has access to laptops for academic and administrative tasks, and the campus is Wi-Fi enabled. Academic IT Facilities: The college regularly updates its IT resources to ensure they meet evolving academic needs. The three labs are configured with high-speed processors, ample memory, and storage, along with scanners, printers, and projectors for lab work. Additionally, seven ICT-enabled classrooms support digital learning with Internet access, LCD projectors or digital boards, and traditional boards. In the library, three computers provide access to online resources, books, and study materials, which students can access from anywhere on campus via 30 Mbps optic fiber internet. A 700-seat auditorium with LED projection is available for large gatherings and presentations.

Administrative IT Facilities: The administration operates from designated office and examination sections on the ground floor, fully connected to the Principal's Chamber and all departments. Processes such as admissions, exam applications, results, and official communication are digitally managed, supported by computers, scanners, and printers. Separate computer setups are provided for each staff role, and faculty development programs (FDPs) by IQAC keep staff updated on IT advancements. Internet bandwidth and IT requirements are reviewed regularly, with maintenance supported by state budget allocations and college fees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers**120**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-established systems and procedures to maintain and utilize physical, academic, and support facilities, ensuring these resources remain accessible, efficient, and supportive of student learning and faculty needs. Laboratory facilities are regularly inspected and maintained by designated lab staff and faculty, ensuring that all equipment is functional, safe, and up-to-date. Regular audits and replenishment of materials guarantee a seamless learning experience for students in practical-based courses. The Library follows a systematic process for cataloging, lending, and maintaining books, journals, and digital resources. A dedicated librarian and support staff oversee inventory and upkeep, while students and faculty have easy access to reference materials. The library also undergoes periodic upgrades to include the latest academic resources and digital access. The Sports Complex is maintained by specialized staff who oversee the upkeep of equipment and facilities, allowing students to engage in various sports activities safely. Regular updates and inspections ensure all equipment meets standards for safe use. Computers and classrooms are maintained by IT staff and a facilities management team. Classroom equipment like projectors and smartboards is periodically checked and serviced, and computer labs undergo regular software updates and hardware maintenance to support digital learning. This organized approach to facility maintenance and usage ensures a high-quality learning environment for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

282

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://skpgcguntakal.ac.in/userfiles/5_1_3-Documents-2_merged.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
62	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
62	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SKP Govt. Degree College in Guntakal provides numerous opportunities for students to engage in administrative, co-curricular, and extracurricular activities. The institution facilitates student representation through the establishment of a student council, which plays a crucial role in the governance and decision-making processes. The student council members are selected through a transparent election process, ensuring that students have a direct voice in the administration of the college.

In addition to the student council, students are also represented on various academic and disciplinary bodies, committees, and clubs, allowing them to actively participate in shaping college policies, organizing events, and fostering a vibrant campus culture. These bodies adhere to established norms and processes to ensure that students' opinions are heard and considered.

Through these platforms, students are encouraged to develop leadership skills, take responsibility, and contribute to the overall growth of the institution. The college also promotes involvement in a wide range of co-curricular and extracurricular activities such as cultural events, sports competitions, social initiatives, and workshops. These activities provide students with opportunities to explore their interests, enhance their talents, and build a strong sense of community. The holistic approach to student engagement ensures that students of SKP Govt. Degree College develop both academically and personally.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SKP Govt. Degree College in Guntakal has a registered Alumni Association that plays a vital role in contributing to the development of the institution. The association serves as a bridge between the college and its former students, facilitating strong connections and fostering a sense of community among alumni. The members of the Alumni Association are actively involved in providing financial support, as well as other services, which are crucial for the growth and progress of the college.

The alumni contribute financially to various initiatives such as scholarships, infrastructure development, and other academic or extracurricular programs that benefit current students. They also offer valuable mentorship to students, guiding them in their career paths and providing industry insights that enhance their professional development. In addition, alumni participate in organizing workshops, seminars, and guest lectures, enriching the learning experience for students.

The Alumni Association also supports the college by assisting in the organization of events, providing networking opportunities, and facilitating collaborations with industries, all of which contribute to the overall academic and infrastructural advancement of the institution. Through these efforts, the alumni play an essential role in ensuring that the college continues to offer high-quality education and remains aligned with current trends and developments. The strong alumni network is a key asset to SKP Govt. Degree College, Guntakal.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
---	----------------------------

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

S.K.P. Government College, a leading institution with a 50-year legacy, has a clear vision and mission that reflect the needs of its stakeholders and embody democratic principles through decentralization and participative management, involving staff in administration. The Commissionerate of College Education (CCE), headed by an IAS officer, serves as the primary administrative and policy-making authority for all government colleges, including S.K.P. College. CCE manages appointments, finances, and audits, conducting annual academic and administrative evaluations. Over the past five years, the college has received an 'A' grade from CCE for its commitment to excellence. The College Promotion and Development Council (CPDC) is the advisory body that oversees policy, supervision, and financial matters. Comprised of ten respected figures, including prominent academicians, it is chaired by the Principal. The Staff Council functions as the college's executive authority, with the Principal and senior faculty collaborating to coordinate efforts with the CPDC and field-level committees. Regular meetings ensure that academic and administrative tasks align with institutional goals. At the micro level, Departments and College Committees implement the directives of the Staff Council, ensuring curriculum goals are met through open, two-way communication. This culture of mutual respect and teamwork is a core strength of S.K.P. College, where staff and administration unite to uphold the institution's mission.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as

decentralization and participative management.

The college has over 30 committees, each with specific responsibilities that support various academic, administrative, and welfare activities. Key committees include the Academic and Admissions Committee, Examination Committee, College Development Committee, IQAC, Purchasing Committee, Sports and Games Committee, Cultural Activities Committee, Women Empowerment Cell, Skill Development Committee, Timetable Committee, Discipline Committee, Anti-Ragging Committee, Poor Students Welfare Committee, Attendance Committee, Minority Students Welfare Committee, and Grievance Redressal Committee. These committees, along with departmental committees, operate with functional autonomy, focusing on executing their assigned tasks and reporting outcomes to the Principal. Each committee maintains necessary records of their activities and decisions to ensure accountability and continuity. Temporary committees may also be established as needed to address specific short-term goals or initiatives. Departments within the college hold regular meetings to discuss departmental issues, plan activities, and document proceedings. This structured system of committees enables effective delegation, allowing each group to contribute to the college's mission, foster a collaborative environment, and ensure organized oversight of activities that address students' academic and welfare needs.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan and Deployment Document (SPDD) provides guidelines for creating and implementing the college's strategic plans. Developed every five years, the strategic plan is reviewed annually to ensure its effective execution. Budget allocations are made in alignment with both the strategic and perspective plans, ensuring resources are directed to support prioritized academic and administrative activities. The SPDD outlines clear priorities and goals, which are incorporated into the college's day-to-day operations and broader development initiatives. The deployment of the strategic plan

enables the institution to balance and prioritize various programs, ensuring that resources are allocated effectively for each academic year. By setting clear directions, the SPDD facilitates goal-oriented planning that supports academic excellence and institutional growth. The document also guides decision-making to optimize program implementation, strengthening the college's overall performance. To maintain transparency and accessibility, a comprehensive version of the SPDD is available on the college's website, with a direct link provided for ease of reference. This structured approach to strategic planning enables the college to adapt proactively to changing educational needs while fostering a supportive environment for students and staff alike.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's organizational structure follows a hierarchical model that clearly defines authority, responsibilities, and delegation across administrative and academic spheres. At the top is the Commissionerate of Collegiate Education (CCE), Andhra Pradesh, led by an IAS officer appointed by the AP Government. The CCE oversees teacher appointments, principal promotions, and service rules, ensuring alignment with government regulations. The college's Principal acts as the Chief Executive Officer for all administrative, academic, and financial matters, supported by designated department in-charges and committees responsible for academic planning and curriculum implementation. College Promotion and Development Council (CPDC): The CPDC develops the college's growth plan, fosters academic collaborations, and promotes ICT in teaching. It also discusses annual budgets and recommends welfare measures for students and employees. Internal Quality Assurance Cell (IQAC): The IQAC promotes institutional quality by establishing processes to enhance academic and administrative performance. It implements modern teaching methods, shares quality standards, oversees internal activities, collects

stakeholder feedback, and prepares for external assessments. Service Rules and Grievance Redressal Mechanism: All staff recruitment and promotion follow Andhra Pradesh Government and UGC protocols. A Grievances Committee, led by the Vice-Principal, addresses issues for both staff and students.

File Description	Documents
Paste link for additional information	https://skpgcguntakal.ac.in/page.php?type=administration&id=organogram
Link to Organogram of the Institution webpage	https://skpgcguntakal.ac.in/page.php?type=administration&id=organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

S.K.P. Government College is a public institution under the Andhra Pradesh (AP) State Government, where government welfare schemes benefit aided teaching and non-teaching staff. Several welfare measures are offered to support staff, including: 1. Andhra Pradesh Government Life Insurance (APGLI): This mandatory social security scheme is overseen by the state's finance department, with the finance minister as president of its managing committee, to ensure life insurance coverage for

government employees. 2. Group Insurance Scheme: Provided by the Life Insurance Corporation, this is a compulsory life insurance scheme for all state government employees. 3. Employees Health Scheme (EHS): EHS offers cashless treatment for AP government employees, including pensioners and their families, through a network of approved hospitals following APIMA Rules, 1972. 4. Provident Fund: The AP General Provident Fund (APGPF-1935) acts as a social security net, providing family support if an employee dies or a retirement fund if they survive to retirement. 5. Andhra Pradesh Employees Welfare Fund: Mandatory for all state government employees, this fund supports members financially for medical needs, education, and family ceremonies.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Due to NAAC Inspection Academic audit has not done

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial viability and sustainability of S.K.P. Government Degree College play a crucial role in its overall strength, alongside its academic and administrative factors. The college has a reliable mechanism for conducting annual financial audits, which helps regulate its financial operations and provides valuable feedback for policy improvements. The Departmental Audit team, led by the RJDCE, along with State Audit teams, regularly visits the college to review its financial statements and address any gaps by recommending corrective measures. External auditing is carried out annually by a certified chartered accountant, who audits all institutional accounts and files the income tax returns for staff. The auditor's report is presented to the Staff Council and submitted to the Commissionerate of Collegiate Education (CCE) and the Higher Education Department, Government of Andhra Pradesh. All institutional expenditures are reviewed by an accountant following standard auditing and accounting procedures. The auditor ensures that all receipts and payments are properly authorized, and the college follows a system of routine financial monitoring to ensure that income and expenditures remain within the budget, adhering to standard guidelines and procedures. This process ensures transparency and financial accountability at the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial sustainability of S.K.P. Government Degree College is essential to its strength, alongside its academic and administrative success. The college has a robust system in place for conducting yearly financial audits, ensuring its development and compliance with financial policies. These audits, conducted by the Departmental Audit team led by RJDCE and State Audit teams, identify gaps and recommend corrective actions. An external certified chartered accountant also performs audits, ensuring that all institutional accounts are in order and income tax returns for staff are filed annually. The auditor's report is presented to the Staff Council and submitted to the CCE and HE, Government of Andhra Pradesh. Institutional expenditures are audited following standard accounting practices, with all receipts and payments verified for authorization. Financial activities are monitored within the approved budget, ensuring compliance with guidelines. The institution primarily relies on government schemes like fee reimbursement for SC, ST, BC, Minority, and EBC students, benefiting nearly 90% of students. Alumni contributions are utilized transparently for specific projects. Additionally, the college, recognized under UGC 2(f) and 12(b), is eligible for grants supporting infrastructure expansion and new academic programs. The institution also participates in AISHE, NIRF, and is seeking NAAC Cycle-3 accreditation with RUSA funding.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College established its Internal Quality Assurance Cell (IQAC) on June 1, 2006, during its first accreditation cycle. The main goal of IQAC is to develop a system for ensuring conscious, consistent, and catalytic actions to enhance the institution's academic and administrative performance. Over the years, IQAC has implemented various quality enhancement measures, ensuring they are sustained for long-term improvement. One significant initiative by IQAC is the institutionalization of Faculty Development and Training Programs focused on Information and Communication Technology (ICT). Recognizing the growing importance of ICT in education, IQAC conducts annual training sessions for both teaching and non-teaching staff. A two-week training program is organized separately for each group, covering essential ICT skills such as MS Word, MS Excel, MS PowerPoint, basic internet concepts, and the use of social media. The computer science faculty volunteers to lead these training sessions, contributing to the overall digital literacy of the staff. Through these efforts, IQAC has successfully embedded a quality assurance process within the institution, promoting continuous improvement in both teaching and administrative practices.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in infrastructure and academic areas have been key initiatives led by IQAC. The college also

installed a 15 kV solar plant and established six ICT-enabled classrooms under this initiative. In the academic and administrative areas, extracurricular activities were systematically planned and executed as per the Institutional Plan, with proper recording and documentation. IQAC also organized academic audits and collected feedback from students, teachers, alumni, and employers, proposing action taken reports (ATRs) to the staff council. The performance appraisal system was strengthened by collecting Academic Performance Indicator (API) data, which was uploaded to the CCE/Government of AP website. Additionally, IQAC's focus on awareness sessions and online MOOCs/FDPs resulted in a notable increase in faculty registrations for online courses. The institution actively participated in ISO, NIRF, AISHE, and state government audits to ensure continuous improvement in academic and administrative performance.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity refers to the fair and just distribution of benefits and responsibilities among all genders, including men, women, transgender, and non-binary individuals. Historically, society has viewed females and non-binary individuals as weaker or less important than men. However, this perspective is changing, and gender equity now seeks to create equality in homes, workplaces, and public spaces. It is the collective responsibility of society to recognize and utilize the skills of all genders, ensuring fairness without discrimination. At home, gender equity begins with dismantling traditional roles that assign women to domestic work like cooking and cleaning while men are excluded from these tasks. In many cultures, including India, women have long been treated as secondary citizens. Changing this mindset is essential for true gender equality. In the workplace, gender equity ensures equal opportunities for all genders.

The sensitization program aims to promote awareness and understanding of gender issues, fostering an environment of equality and respect among all members of an institution. These initiatives are crucial in challenging stereotypes, reducing discrimination and promoting inclusivity. Our college established a dedicated Women Empowerment Cell to address gender-related grievances and promote a safe environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SKP Govt. Degree College, Guntakal, implements eco-friendly and efficient waste management systems to handle various types of degradable and non-degradable waste, promoting environmental sustainability on campus.

Solid Waste Management: The college segregates solid waste into biodegradable and non-biodegradable categories at the source. Organic waste, such as food and garden waste, is composted using vermicomposting units, which produce organic manure for use in the campus garden. Non-biodegradable waste is collected and sent for recycling through authorized vendors.

Liquid Waste Management: The institution has a well-maintained drainage system to manage liquid waste. Wastewater from labs and washrooms is treated and reused for gardening and other non-potable purposes, reducing water wastage.

Biomedical Waste Management: Although biomedical waste is minimal, proper disposal methods are followed for items like sanitary waste, with designated bins and incinerators ensuring safe and hygienic handling.

E-waste Management: Obsolete electronic items like computers and peripherals are collected and sent to certified e-waste recyclers to prevent environmental hazards.

Waste Recycling System: Paper and plastic waste are recycled through authorized agencies. Awareness campaigns encourage the 3Rs: Reduce, Reuse, and Recycle.

Hazardous Chemicals and Radioactive Waste Management: The college ensures the safe disposal of hazardous chemicals used in laboratories by following prescribed protocols, while radioactive materials, if any, are handled in compliance with regulatory guidelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	YES
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

B. Any 3 of the above

greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,

C. Any 2 of the above

**mechanized equipment 5. Provision for
enquiry and information : Human
assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SKP Govt. Degree College, Guntakal, is committed to fostering an inclusive environment that promotes tolerance, harmony, and mutual respect among students and staff from diverse cultural, regional, linguistic, communal, and socioeconomic backgrounds. The institution undertakes various initiatives to celebrate diversity and nurture inclusivity on campus.

Cultural harmony is promoted through events such as cultural festivals, traditional day celebrations, and multilingual programs, where students showcase the richness of their heritage. Regional diversity is celebrated through food festivals, folk art performances, and awareness sessions that highlight the traditions and contributions of different regions.

To encourage linguistic inclusivity, the college organizes debates, elocutions, and essay competitions in multiple languages, fostering respect for linguistic diversity. Efforts are made to ensure effective communication and representation for students from diverse linguistic backgrounds.

Workshops, seminars, and awareness programs on communal harmony and socioeconomic equality are regularly conducted to sensitize students to societal challenges and encourage empathy. Committees such as the Equal Opportunity Cell and Women

Empowerment Cell work to create a supportive environment for marginalized groups.

The institution also provides scholarships and financial aid to economically disadvantaged students, ensuring equitable access to education. These efforts reflect the college's commitment to building a harmonious and inclusive community that values diversity and unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SKP Govt. Degree College, Guntakal, actively sensitizes students and employees to their constitutional obligations, emphasizing values, rights, duties, and responsibilities as citizens of India. This initiative aims to foster informed, responsible, and ethical individuals who contribute to nation-building.

To promote constitutional values, the institution organizes programs on significant days such as Constitution Day, Independence Day, and Republic Day. Activities include reading the Preamble, debates, essay competitions, and lectures on fundamental rights and duties. These events encourage students to appreciate the principles of justice, equality, liberty, and fraternity enshrined in the Constitution.

Workshops and seminars are conducted on topics like human rights, gender equality, environmental sustainability, and social justice to raise awareness about constitutional obligations. Students are encouraged to participate in community outreach programs and social service activities, reinforcing their responsibilities towards society.

Ethics and values are integrated into the curriculum through subjects like Environmental Studies and Indian Heritage and Culture. Faculty and staff are also sensitized through orientation programs and awareness sessions on workplace ethics

and civic responsibilities.

Through these efforts, the institution nurtures a sense of patriotism, respect for diversity, and commitment to democratic values, preparing students and employees to contribute positively to the nation's development.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SKP Govt. Degree College, Guntakal, actively celebrates national and international commemorative days, events, and festivals to instill a sense of patriotism, cultural pride, and

global awareness among students. These celebrations provide a platform for students to understand the significance of these occasions and foster a sense of unity and responsibility.

National events such as Independence Day, Republic Day, and Gandhi Jayanti are celebrated with flag hoisting, cultural programs, and speeches that highlight the values of freedom, democracy, and non-violence. The institution also observes Constitution Day to promote awareness of constitutional values and rights.

International days like World Environment Day, International Yoga Day, and Women's Day are marked with activities such as tree plantations, yoga sessions, workshops, and seminars to create awareness about global issues and promote healthy living and gender equality.

Festivals like Diwali, Pongal, Christmas, and Eid are celebrated to foster cultural harmony and showcase India's rich diversity. Students actively participate in these events, promoting interfaith dialogue and mutual respect.

Through these celebrations, the college encourages students to embrace both national pride and global perspectives, fostering an inclusive and culturally enriched academic environment that aligns with the institution's holistic educational objectives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

RAIN WATER HARVESTING: Conserving water helps reduce strain on water resources, treatment plants, and distribution systems, and enhances our ability to manage shortages effectively. Water conservation involves managing and protecting freshwater

resources through various strategies and practices. At our institution, we have implemented rainwater harvesting pits located at latitude 15.154324 and longitude 77.393034. These pits significantly raise the groundwater level, providing water for both cultivation and drinking. Additionally, a canal has been dug at the back of the campus to collect rainwater, which is channeled into these pits. This stored water supports campus greenery efforts, benefiting both the college community and neighboring areas.

GREEN CAMPUS:

Our "Green Campus" initiative aims to create an eco-friendly, aesthetically pleasing environment while educating students on the importance of conservation. The initiative includes identifying open areas for planting, replacing dead trees, and fostering environmental awareness. Through partnerships with local nurseries and organizations, the college holds regular tree-planting drives. Students are encouraged to care for the plants, and special guests contribute by planting saplings. Our lush campus, marked by exhibitions of medicinal plants and organic vegetable gardens, reflects the success of these efforts, fostering sustainability and a culture of environmental stewardship.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1968 as SKP Government Composite College, this institution is located in an eco-friendly environment and has grown from 240 students to nearly 1,400. It is dedicated to providing quality, job-oriented education to socially and economically disadvantaged communities in Rayalaseema.

"Green Campus Initiative: A Step Towards Sustainability"

Objectives of the Practice:

- To promote environmental sustainability within the

campus.

- To reduce the institution's carbon footprint.
- To enhance biodiversity and greenery within the campus.

The Context:

- Increasing environmental concerns, climate change, and pollution necessitate sustainable practices in educational institutions.
- The need to instill environmental consciousness among students and faculty.

The Practice:

- **Tree Plantation Drives:** Regular plantation programs involving students and staff.
- **Waste Management:** Segregation of waste, composting of organic waste, and minimal plastic usage.
- **Energy Conservation:** Use of LED lights, solar panels, and energy-efficient appliances.
- **Water Conservation:** Rainwater harvesting systems, drip irrigation, and water recycling.

Evidence of Success:

- **Increase in Green Cover:** Number of trees planted and maintained.
- **Reduction in Carbon Footprint:** Percentage decrease in energy consumption.
- **Water Conservation Impact:** Data on water saved through rainwater harvesting.

Problems Encountered and Resources Required:

- **Challenges:**
 - Initial investment in solar panels and waste management infrastructure.
 - Regular maintenance of green areas and water conservation systems.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

TEACHING AND LEARNING : 1. Staff members are encouraged to apply for MRP to UGC and initiate research in their field. To assist staff members pursuing Doctoral degrees , Inflibnet facility is provided and is planned to extend the facility to students engaged in study projects. 2. To conduct National Seminars in Chemistry and Commerce .

STUDENT SUPPORT SERVICES 1 . To start coaching classes during summer to the students preparing for Competitive entrance and Post Graduate Entrance examinations. 2 . To strengthen further the Career and Counseling Cell 3 . To strengthen the JKC by adding new computer systems and introducing e-class room oriented teaching. 4 . To Document programmes and Activities in the college leading to Quality improvement.